

2005 Northwest Arkansas Regional Science and Engineering Fair
NWARSEF AFFILIATION AGREEMENT
Deadline: November 1, 2004

Affiliation: The *Local School/District Affiliated Fair Director* will submit to NWARSEF the following forms by November 1, 2004: (1) one signed copy of the NWARSEF Affiliation Agreement, and (2) the Scientific Review Committee (SRC)/Institution Review Board Members Register.

(name of your Local School/District) Fair

The above fair agrees to affiliate with the 2005 Northwest Arkansas Regional Science and Engineering Fair (NWARSEF), the Arkansas Science and Engineering Fair (ASEF), and the Intel International Science and Engineering Fair (ISEF) conducted in coordination with Science Service. The Local School/District Fair must have a minimum of five students in either grades 7 - 9 for Junior Division and/or grades 9 -12 for Senior Division for the competition. When this number of participants is not possible, coordination with another regional associated fair for competition will be facilitated by the NWARSEF.

The following counties are covered by the Intel ISEF-affiliated NWARSEF:
Benton, Boone, Carroll, Crawford, Faulkner, Franklin, Johnson, Logan, Madison, Newton, Sebastian, and Washington

Upon affiliation, NWARSEF will provide all appropriate regional, state and international information materials and publications to the *Local School/District Affiliated Fair Director*.

Rules: The *Local School/District Fair Director* will ensure that all students in grades 7 - 9 for Junior Division and 9- 12 for Senior Division participating in the NWARSEF (State and Intel ISEF Affiliated Fairs) 1) are in full compliance with the International Rules for Precollege Science Research: Guidelines for Science and Engineering Fairs (Intel ISEF Rules) and 2) use appropriate NWARSEF/ASEF/ISEF. The *Local School/District Affiliated Fair Director* agrees to hold the Affiliated Fair before February 18, 2005.

NWARSEF will provide the updated Intel ISEF Rules and Student Handbook to all attendees of the pre-NWARSEF meeting held in early fall each year. The Local School/District is authorized to locally reproduce the Intel ISEF Rules through xeroxed copies or Internet printing. These Intel ISEF hardcopy publications and downloadable forms are available at Science Service's Internet address: <http://www.sciserv.org>.

SRC/IRB: The *Local School/District Affiliated Fair Director* will appoint a properly constituted Scientific Review Committee (SRC) and Institution Review Board (IRB) and will provide documentation of these members to NWARSEF. In such cases where assistance is needed in meeting these member requirements, the NWARSEF will assist in the location of committee/board members.

Judging and Student Eligibility: The *Local School/District Affiliated Fair Director* will provide qualified judges for the school/district competition who will select no more than three entries in any junior or senior division category to enter the NWARSEF competition. Projects, once judged by category from this Affiliated Fair may not be changed for the NWARSEF, State or ISEF. Any student in grades 7 - 9 for Junior Division and 9 - 12 for Senior Division is eligible, none of whom has reached age 21 on or before May 1, preceding the Intel ISEF. Each student may enter only one project. Students will be judged only on research completed since the last Intel ISEF. Students may compete in only one Intel ISEF affiliated fair, except when proceeding to a state/national fair affiliated with the ISEF from an affiliated regional fair. The Intel ISEF Judging Guide may be downloaded from the Intel ISEF Website.

Expenses: The NWARSEF will arrange for round trip travel, registration, living, and project shipping expenses (**not to exceed \$200/per project**) as stated in the ISEF “Cost of Finalists’ Travel Form” for the NWARSEF finalist(s) and one Accompanying Adult-in-Charge. Finalists must be escorted by an Accompanying Adult-in-Charge. A maximum number of eleven official party members from the NWARSEF may attend the ISEF. Persons who wish to become official party members other than the finalists and accompanying adult(s) may attend with permission from the NWARSEF and at their own/their school’s expense. Registration for all official party members is \$75.00 per person. This registration fee is covered for all finalist(s) and the Accompanying Adult-in-Charge by NWARSEF. However, anyone else, student (8th - 12th grade) or adult attending as part of the NWARSEF official party must provide this registration fee to NWARSEF before May 1, 2005. Lodging and shipping information will be provided by the NWARSEF. All NWARSEF official party members will be provided and expected to follow the ISEF Code of Conduct.

Paperwork: The *Local School/District Affiliated Fair Director* is responsible for ensuring that all NWARSEF, ASEF and Intel ISEF forms are complete and contain appropriate signatures, and that projects are reviewed in accordance with Intel ISEF Rules. After the Local/District Fair, the *Local School/District Affiliated Fair Director* will send to NWARSEF (1) a list of the school/district Fair winners and (2) signed and appropriately dated copies of all projects to be entered in the NWARSEF by no later than Wednesday, February 23, 2005. After the NWARSEF, ASEF registration fees will be the individual NWARSEF senior division winners’ responsibility. All Intel ISEF paperwork must be sent by NWARSEF to Science Service within 10 working days following the NWARSEF. All NWARSEF sponsored ISEF finalists must provide all ISEF paperwork within 3 working days of NWARSEF (Friday, March 9, 2005). Failure to comply with the submission deadlines for paperwork may result in projects being unable to exhibit at NWARSEF, ASEF and the Intel ISEF.

Code of Conduct: Although not officially governed by the ISEF code of conduct, all NWARSEF participants at regional and state competitions are expected to follow their own school’s code of conduct.

Administration: The University of Arkansas will direct the NWARSEF and hold the event on the University of Arkansas, Fayetteville campus, March 4, 2005. Judging and the awards ceremony will occur in the Arkansas Union.

Fee: Upon acceptance of this agreement, the *Local School/District Affiliated Fair Director* agrees to pay \$75.00/division/school plus individual student entry fees of \$10.00/student/Junior Division and \$10.00/student/Senior Division on or before Friday, March 4, 2005. Once registration paperwork has been provided to NWARSEF on or before February 23, 2005, these fees are non-refundable.

ACCEPTED: SCHOOL AFFILIATE

ACCEPTED: NWARSEF

Local School/District *Affiliated Fair Director*

Lynne Hehr, NWARSEF Director

Date

Date